**Centre for Doctoral Studies, MAHE, Manipal**

**Request for NOC for thesis submission**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Name of the PhD scholar** |  | | **Registration Number** | |  |
| **Personal E mail ID** |  | | **Phone Number** | |  |
| **Date of Registration** |  | **Date of protocol confirmation** |  | | |
| **Institution/Research centre** |  | | | | |
| **Category** (Please tick relevant) | TMA Pai Scholar / Self Sponsored / National Scholar / Project fellow/  Research Centre candidate/part-time (MAHE employee)/Part-time working professional/Integrated MD-MS PhD/  Any other (Specify) | | | | |
| **DAC presentation dates** | DAC1: | DAC 2: | DAC 3: | DAC4: | |
| DAC 5: | DAC 6: | DAC 7: | DAC 8: | |
| DAC 9: | DAC 10: | DAC 11: | DAC12: | |
| DAC 13: | DAC 14: |  |  | |
| **Date of synopsis presentation** |  | | | | |
| **Title of thesis** |  | | | | |

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| --- | --- | --- | --- |
|  | **Items** | **Tick if completed** | **Remarks** |
|  | Completed DAC presentations as per the requirements |  | Number of DAC presentations completed: |
|  | Candidate has met publication requirements from thesis as per MAHE guidelines |  | No. of first author original publication from thesis:  No. of review articles from PhD research domain: |
|  | Candidate has presented PhD work in two conferences |  |  |
|  | Completed 12 credit course work as per MAHE guidelines |  |  |
|  | Synopsis meeting minutes enclosed |  |  |
|  | No dues submitted |  |  |
|  | Plagiarism report of thesis submitted along with word count *(Please refer the template attached below)* |  |  |
|  | Undertaking in CDS format if thesis word count is < 30, 000 |  |  |
|  | Declaration of originality submitted |  |  |
|  | Manipal Research Colloquium (MRC) presentation certificate submitted |  |  |
|  | In case of Change in Guide/Co-Guide/Thesis Title: prior approval from institution/DAC has been obtained and same were communicated to CDS |  |  |
|  | All 10 documents mentioned in the note section are enclosed and arranged in the serial order |  |  |

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| I hereby declare that the information that I have furnished herein is true to the best of my knowledge. |
| Date:  Place: **Signature of the Candidate** |

**Certification by Guide and Co-Guide**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **PhD scholar has met all PhD course requirement** |  | **/NOT met PhD course requirements** |  | **/hence may be permitted to submit thesis** |  | **/cannot be permitted to submit thesis** |  |

**Guide Signature & Date Signature & Date**

**Guide Name Co-Guide Name (if applicable)**

**For Finance Department Use only**

**PhD dues clearance status from student finance as on date**

|  |  |  |  |
| --- | --- | --- | --- |
| **Confirmed** |  | **/ Not confirmed** |  |

**Signature, Date and seal**

**Certification by HOD / Institute Ph.D. Coordinator**

**HOD Signature & Date Institute PhD coordinator**

**For HOI Office Use Only**

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| --- | --- | --- | --- |
| **Permitted to issue NOC** |  | **/ Not permitted to issue NOC** |  |

**Signature & Date**

**HOI/representative of HOI and Seal**

**For Centre for Doctoral Studies (CDS) Office Use Only**

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| --- | --- | --- | --- |
|  | **NOC Confirmed /** |  | **NOC not confirmed** |

**Deputy Director, CDS, MAHE Manipal**

**To**: Registrar Evaluation

**CC:** PhD scholar, guide, co-guide, PhD coordinator, Institution, HOI

Note:

Request for NOC for thesis submission (annexure 34) must be submitted to CDS along with following documents:

1. Synopsis presentation proceedings (annexure 33)
2. Publication Details List (Annexure 36)
3. First page of publications reflecting PhD scholar as first author with MAHE as primary affiliation, title of paper, journal name, year, issue, volume and page numbers
4. Conference presentation certificates
5. Consolidated course work grade sheet issued by Registrar Evaluation
6. Turnitin report/Plagiarism report (refer sample below) of whole final thesis with total word count, similarity index <15%, and exclude matches < 3 Words (hard and soft copy). Soft copy to be emailed to [cds.mahe@manipal.edu](mailto:cds.mahe@manipal.edu)
7. Undertaking in CDS format if thesis word count is < 30, 000 ( annexure 40)
8. Declaration of Originality of Research ( annexure 35)
9. Manipal Research Colloquium (MRC) presentation certificate
10. No dues issued by finance
11. MAHE Institution’s candidates: To avail the dues clearance certificate, please contact or write to the Students Finance [sfin.mahe@manipal.edu](mailto:sfin.mahe@manipal.edu)
12. MAHE recognized Research Centre’s candidates:

* Research Centre needs to share the dues paid details for the respective candidate till the month of submission of the NOC requirement documents to CDS
* CDS will coordinate with Student Finance, MAHE, Manipal to get the confirmation of PhD Dues clearance

**Plagiarism report sample**





